

Clean Heat Rhode Island Low to Moderate Rebate Program

Applications submitted without the following will not be accepted.

Verification Request:

- ☐ Electric Utility Bill
 - ☐ Must be from within the last three months.
 - ☐ Must show the service address, account number, customer name, and billing rate.
 - Billing Rate **A-16** = **Residential Rate** - Billing Rate **A-60** = **RIE Discounted Rate**
 - ☐ Electric Utility Bill must be for the installation location address.

 - ☐ Weatherization/Home Energy Assessment (HEA)
 - ☐ Must be **completed** or **scheduled** prior to submitting application if done through RISE. Weatherization documentation is not required but may be uploaded as an optional document.
 - ☐ If weatherization is completed by a Community Action Program (CAP or CCAP), Weatherization must be completed prior to submitting Verification Request. You will need to upload a letter (dated and signed) from the CAP agency showing weatherization was completed into optional uploads section of application.
 - ☐ Homes built after Jan 1, 2000 are sufficiently weatherized and do not require a HEA.
 - ☐ Homes built before Jan 1, 2000 require a HEA from 2014 or later if RIE customer.
 - ☐ Homes built before Jan 1, 2000 require a HEA from 2020 if Block Island or Clear River customer.
 - ☐ HEA must show less than \$1,000 in recommended work remaining in order to be considered sufficiently weatherized.

 - ☐ Income Eligibility
 - ☐ Applicant must meet one of the following income eligibility requirements
 - ☐ Participant of Supplemental Nutrition Assistance Program (SNAP)
 - Upload letter from within the year showing proof of participation.
 - ☐ Participant of Low-Income Energy Assistance Program (LIHEAP)
 - Upload letter from within the year showing proof of participation.
 - ☐ Participant of RI Energy Discount Rate
 - RI Energy Electric Utility Bill must show **billing rate of A-60**.
 - ☐ If Applicant is not a member of the 3 programs above, they must prove income eligibility through iVerify. ,On the application, under Income Qualifying Program select iVerify. Once selected in the drop down, a link will appear for iVerify. Click that link and a separate tab for iVerify will open. You will need to create an account. Once your account is created complete that application and take note of your iVerify application ID number. You will need to put this number on your verification request form where it asks for it.

 - ☐ Full Name of Signatory - This must be the income eligible applicant's full name
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Clean Heat Rhode Island

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Part 1 / Pre-approval

- ☐ Installation Proposal - Must be on Installer's letterhead and include:
 - ☐ Date
 - ☐ Customer's Name
 - ☐ Installation Address
 - ☐ Indoor/Outdoor equipment model number(s) **AND** AHRI number(s). **Both** must be included.
 - ☐ The AHRI number listed on the application must match the complete model numbers listed on proposal and meet equipment configuration per the [CHRI NEEP List](#).
 - ☐ Cost
 - If taxes included, must be broken out as a separate line item
 - If, installing a furnace or boiler, it must be broken out as a separate line item.
 - Any electrical upgrade must be broken out as a separate line item, standard electrical work may be included.

The total estimated heat pump system cost is calculated after all sales, discounts, before taxes and cannot include any electrical upgrade, purchase or installation of furnace/boiler.

Part 2

- ☐ Final Invoice - Must be on Installer's letterhead and include:
 - ☐ Date
 - ☐ Customer's Name
 - ☐ Installation Address
 - ☐ Indoor/Outdoor equipment model number(s) AND AHRI number(s). Both must be included.
 - ☐ The AHRI number listed on the application must match the complete model numbers listed on proposal and meet equipment configuration per the [CHRI NEEP List](#).
 - ☐ Total cost as well as "Paid in Full" indication with a \$0 balance owed.
 - ☐ If the rebate is going directly to the Installer, either the proposal or final invoice must include:
 - ☐ A line item must show the correct rebate amount being deducted from the upfront cost to the customer.
 - ☐ Must be signed by the customer, if proposal was not signed (but proposal needs to show rebate deducted from customer upfront cost.
 - ☐ Picture of the outdoor unit model plate - this needs to match the outdoor unit model of AHRI
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